

## ECA Fee Payment and Tax Credit Donation Instructions

1. Upon clicking the InTouch Fee Payments link in Infinite Campus, you will see a screen like the one below listing all of your children and yourself. Click on the student for which you want to make a fee payment or donation.

The screenshot shows the Chandler Unified School District InTouch Fee Payments interface. At the top, it says "CHANDLER UNIFIED SCHOOL DISTRICT" with the tagline "Dedicated to Excellence" and a logo. Below this, there are navigation links for "Your Family", "Contact Us", and "Checkout". The main heading is "Who are you shopping for?". Underneath, there are three input fields: "Madisson" (with "Perry High School" and "Grade 12" below it), and "Parent's Name". At the bottom, there is a footer with copyright information and links for "Terms & Conditions" and "Help".

2. If your student has any outstanding fines or fees you will see a red notification window with the amount of unpaid fines/fees. Click the red "View" button to see the list of fines/fees to make a payment.

The screenshot shows the student profile page for "Madisson". A red notification bar at the top states "Attention: Madisson has 60.00 in unpaid fines/fees." A red arrow points to a red "View" button on the right side of this notification. Below the notification, there is a "Shop" section with three buttons: "Items At Student's School", "Items At All Schools", and "Pay Fines/Fees".

3. Any current fines or fees on your student's account will appear. If you want to pay the fees in full, click the "Pay" checkbox next to each fine or fee. If you want to make a partial payment, enter the amount you would like to pay and then click the "Pay" checkbox. Please note, all ECA participation fees are non-refundable.

Click the blue "Pay Selected Fines/Fees" when finished.

The screenshot shows the "Fines / Fees for Madisson" page. It includes a notice: "You must complete the checkout process for all **fines** before optional items will be available for purchase." Below this is a table with the following data:

| Type | Date      | Item                     | Memo |                      | Amount Due | Pay                                 |
|------|-----------|--------------------------|------|----------------------|------------|-------------------------------------|
| Fine | 7/14/2021 | ECA FEE VOLLEYBALL GIRLS |      | <a href="#">View</a> | \$60.00    | <input checked="" type="checkbox"/> |

At the bottom right of the page, there is a blue button labeled "Pay Selected Fines/Fees".

- You'll notice that the item is now in your shopping cart on the upper left-hand corner of the screen. Now, that the fee has been added to your cart you can make a tax credit donation by clicking the "Continue Shopping" button. Otherwise, you can click the blue "Checkout" button to complete your payment (skip to step 8 if you do not want to make a tax credit donation).

Your Family Sign Out Contact Us **\$60.00** Checkout

### Your Cart

| Customer          | Item                     | Price   |
|-------------------|--------------------------|---|
| Madisson Branting | ECA FEE VOLLEYBALL GIRLS | \$60.00 <span style="float: right;">Remove</span> |
| Subtotal          |                          | \$60.00   |
| Tax (0.00%)       |                          | \$0.00  |
| Processing Fee    |                          | \$0.00  |
| Total             |                          | \$60.00   |

Checkout Step 1: Additional Info

- Select the link for "Tax Credit Donations" from the available options.

## Shopping for Madisson

You are here [DISTRICT](#) / [HIGH SCHOOL](#) / [Perry High School](#)

Categories [PARTICIPATION FEES](#) [PUMA DAYS](#) **[TAX CREDIT DONATIONS](#)**

- Select the extra-curricular activity you would like to support with your tax credit donation and enter the dollar amount of your donation. Click the blue "Buy" button to add the item to your shopping cart.

## Shopping for Madisson

You are here [DISTRICT](#) / [HIGH SCHOOL](#) / [Perry High School](#) / [TAX CREDIT DONATIONS](#)

Please enter the amount of your donation before clicking the "Buy" button.  
Thank you for your support of Perry High School!

| Item  | Qty                            | Amount                              |
|---|--------------------------------|-------------------------------------|
| PHS DONATION GENERAL / UNDESIGNATED<br><small>This payment may be eligible for the Arizona State income tax credit under Arizona Revised Statutes 43-1089.01. Please consult with your personal tax advisor to determine the application of this credit. Contributions are NONREFUNDABLE. CTDS School Code: 070280228</small> | <input type="text" value="1"/> | <input type="text" value="340.00"/> |

**Buy**

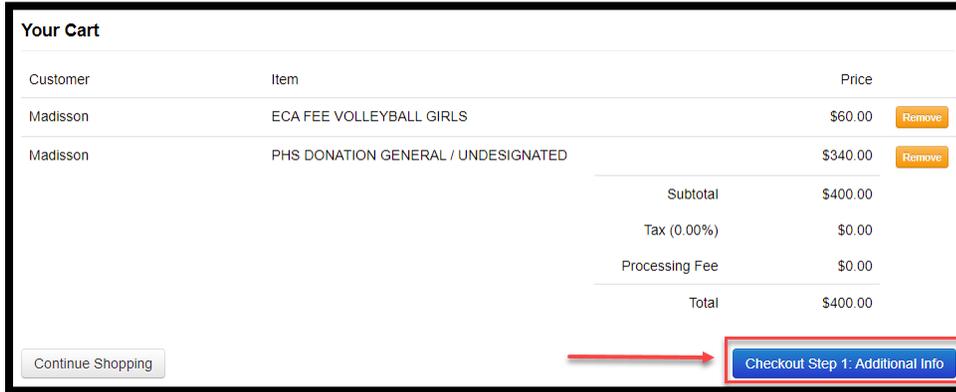
*A tax credit is a dollar-for-dollar reduction in the actual tax owed. Qualifying contributions (up to \$200 for individuals and up to \$400 for married couples filing jointly) can be claimed on personal Arizona income taxes to reduce the amount owed or increase the refund amount.*

Please note: If a tax credit donation is made and other ECA fees are assigned to your student's account in the future, tax credit donations can only be applied to tax credit eligible fee payments within the same school year. Class fees, instrument rental fees, lost/damaged book fines, event tickets, ID replacement fees and PE uniforms fees are not tax-credit eligible.

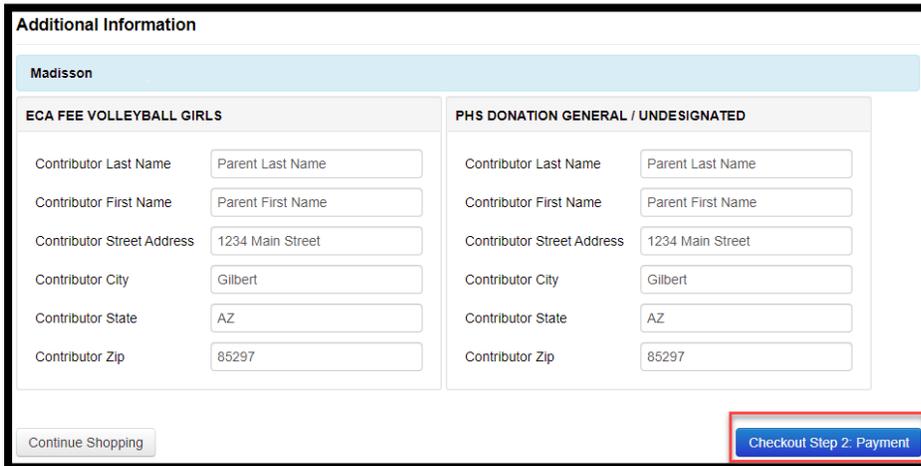
- Click the shopping cart “Checkout” link when you are ready to pay.



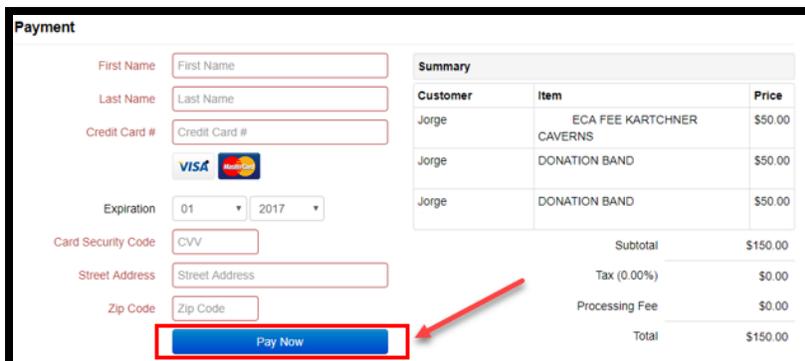
- The list of items in your cart will appear. Click the “Checkout Step 1: Additional Info” button to proceed.



- On the next screen you will be required to enter additional information for any tax credit eligible items. The information you input on this screen will be used on your official tax credit receipt. Once the information is entered, click the blue “Checkout Step 2: Payment” button.



- Enter the information in the required fields and select the blue “Pay Now” button when complete.



Thank you for your support!